



Petition for Undergraduate Student to Take Graduate Course(s)

Student: _____ UTD ID #: _____ - _____ - _____

Semester that courses will be taken: _____

*I understand that, if this petition is granted, I will be evaluated in the same way as graduate students. Credit for the course(s) will accrue to my transcript in the manner selected below **and the options selected below cannot be changed in the future**. Further, I understand that I am limited to the number of graduate hours (specified below) and that I must be within thirty (30) hours of completing my Baccalaureate degree.*

I have read and understand sections in the UT-D Catalog pertaining to Undergraduate Registration of Graduate Courses, Graduate Courses Applied Toward Undergraduate Degree, Graduate Courses for Possible Future Use as Graduate Credit and Graduate Courses Taken in Fast Track Options.

I understand that each course will apply toward one of the following, as specified by the option number I choose:

Option #	
1	an undergraduate degree ONLY (maximum of 12 hours allowed)
2	a graduate degree ONLY (maximum of 12 hours allowed)
3	the Fast Track Option (maximum of 15 hours allowed)

Student Signature

Email

Date

Option # (see above)	Graduate Course Number	Call Number	How Used on BS Degree Plan	Associate Dean's Signature

School within UTD: _____

Student's Major: _____

Expected Semester of Graduation: _____

Total Graduate Hours (including this request): _____

Approvals:

Associate Dean Certification

I certify that this student is within 30 credits of the Baccalaureate degree.

Student's Associate Dean

Date

Graduate Approval (Engineering Exempt)

I certify that this student is academically qualified for these courses.

Graduate Program Head/Advisor

Date

Graduate Dean Approval – (Required ONLY if OPTION #2 is selected for any course(s) listed above)

I certify this student for the selected courses.

Graduate Dean

Date

Routing/Approval:

Associate Dean

Graduate Program Head and Graduate Dean

Registrar